ENG 1103
Final Portfolio Presentation

This assignment requires you to stand in front of the white board with the blog post of your portfolio projected on the screen. You will not log into your WordPress account; you will simply click the link for the site on the class page, https://janelucas.com/english-at-high-point/.

DIRECTIONS

Plan and practice a short, two- to three-minute oral presentation that addresses one or more of your achievements in English 1103. Include in your presentation the following features:

- An introduction in which you state your first and last names. You are welcome to include additional details, such as your hometown and major, but keep in my mind that your focus is your work in the course.
- A reading of a specific sentence or short passage in your portfolio and an explanation of what it signifies about your work in the course. You may address more than one passage if time permits.
- A final statement that gives closure to your presentation. That statement may be one that expresses your thanks to the audience or your appreciation for their time and attention. Another strategy to consider is this: turning from the end of the course to your work as a student after English 1103. You might address how you can apply the skills you have developed in the coming semesters or how one of the pieces of writing you have produced might grow into a larger project for an upper-level course.

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Planning an Effective Presentation

- Time yourself. You only have two to three minutes to speak, so you want to know, as soon as possible, if you are close to that limit.
- Create effective notes for yourself. Do not write out your entire presentation. If you do, you may be tempted to read directly from your notes instead of making frequent eye contact with your audience. Use an outline or other brief reminders of what you want to say. Think of your notes as points to glance at if you lose your train of thought.
- Practice often. That may not seem necessary for a brief presentation, but the more you practice your presentation, the more comfortable you will be in front of an audience. Practice in front of a friend or two and ask for their feedback, or record yourself on your phone and listen to the recording critically.

Presenting Effectively

- Make eye contact with the audience. Your purpose is to communicate with your audience, and people listen more if they feel you are talking directly to

them. As you speak, let your eyes settle on one person for several seconds before moving on to someone else. You do not have to make eye contact with everyone, but make sure you connect with all areas of the audience equally.

- Limit what you read from the screen (and from any notes you have in hand). One of the requirements of your presentation is to point to a specific sentence or short passage in your portfolio, read it, and explain what it signifies about your work in the course. That should be all that you read from the screen. Remember that when you read from the screen, you are not making eye contact with your audience.
- Avoid filler words, such as um, like, and you know. These are indications that you do not know what to say; you sound uncomfortable, which may make your audience feel uncomfortable as well. Speak slowly enough to collect your thoughts before you move ahead. If you really do not know what to say, pause silently until you do.
- Avoid nervous or fidgety movements, such as shifting your weight from one foot to the other. If you have a habit of doing that, stand with one foot perpendicular to the other. That will prevent you from shifting your weight from one foot to the other (what's sometimes called rocking the boat).

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GRADE CRITERIA

An **A** final portfolio presentation complies with all assignment guidelines and conveys an air of professionalism. In addition to effectively addressing the presenter's work in the course, the presentation is free of the following flaws: lack of eye contact, lack of organization, inattention to time requirements, filler words, and nervous/fidgety movements.

A **B** final portfolio presentation complies with all assignment guidelines. It effectively addresses the presenter's work in the course but lacks the level of professionalism on display in an A presentation. Also, it may be marred by one of the following flaws: lack of eye contact, lack of organization, inattention to time requirements, filler words, or nervous/fidgety movements.

A **C** final portfolio presentation may comply with most but not all assignment guidelines and/or may be marred by two or more of the following flaws: lack of eye contact, lack of organization, inattention to time requirements, filler words, or nervous/fidgety movements.

A **D** final portfolio presentation complies with only a few of the assignment guidelines and is marred by three or more of the following flaws: lack of eye contact, lack of organization, inattention to time requirements, filler words, or nervous/fidgety movements.

An **F** final portfolio presentation complies with only a few of the assignment guidelines and is marred by four or more of the following flaws: lack of eye contact, lack of organization, inattention to time requirements, filler words, or nervous/fidgety movements.